

Documents Enclosed with Bulgarian Visa Application

Upon submission of a visa application, the alien shall be required to furnish proof of the information provided by him, to justify truthfully the purpose of the journey as stated, and to prove that he or she possess the means of subsistence and accommodation adequate for the duration of stay on the territory of the Republic of Bulgaria as stated in the application.

The family members or members of the household of any nationals of Member States of the European Union, of the European Economic Area, and of the Swiss Confederation shall furnish proof solely of the family relationship or of the membership thereof of the households of such nationals.

(1) AIRPORT TRANSIT VISA

Upon submission of an application for an airport transit visa, the following shall be presented:

1. a foreign-travel document issued in good and due form;
2. a photocopy of the pages of the foreign-travel document containing the personal data and the visas affixed and/or a photocopy of the residence permits held for the States of onward transit and for the State of final destination, should such permits be necessary;
3. a recent colour photograph, passport size;
4. a flight reservation.

Before the issuing of an airport transit visa, a ticket and a copy thereof shall be presented.

(2) TRANSIT VISA

Upon submission of an application for a transit visa, the following shall be presented:

1. a foreign-travel document issued in good and due form;
2. a photocopy of the pages of the foreign-travel document containing the personal data and the visas affixed and/or a photocopy of the residence permits held for the States of onward transit and for the State of final destination, should such permits be necessary;
3. a recent colour photograph, passport size;
4. proof of guaranteed means of transport for the transit passage and a copy of the said proof and/or proof of possession of sufficient funds for continuation of the journey;
5. proof of possession of sufficient funds to cover the subsistence costs for each transit passage, to the minimum amount of EUR 50 or the equivalent of this amount in another freely convertible currency and, in the case of an overland transit passage by means of transport operated by the applicant, additional financial means to the minimum amount of EUR 200 or the equivalent of this amount in another freely convertible currency;
6. a valid insurance policy and a copy thereof, issued by an insurance company licensed to carry on insurance business within the territory of the European Union, with a minimum cover of EUR 30,000, covering the costs of repatriation and of emergency medical care and treatment, for each of the transit passages.

(3) SHORT-STAY VISA

Upon submission of an application for a short-stay visa, the following shall be presented:

1. a foreign-travel document issued in good and due form;
2. a photocopy of the pages of the foreign-travel document containing the personal data and the visas affixed and/or a photocopy of the residence permits held;
3. a recent colour photograph, passport size;

4. documents supporting the visa application, and copies of these documents;
5. proof of possession of sufficient funds to cover the subsistence costs, to the minimum amount of EUR 50 for each day of the stay as requested by the visa application or the equivalent of this amount in another freely convertible currency, but not less than EUR 500 or the equivalent of this amount in another freely convertible currency, or a document of pre-paid tourist services;
6. proof of possession of sufficient funds to cover the accommodation costs, to the minimum amount of EUR 50 for each day of the stay as requested by the visa application or the equivalent of this amount in another freely convertible currency, or a document of pre-paid overnight stays in a collective tourist accommodation establishment, or a standard invitation by a Bulgarian natural or legal person whereby the said person undertakes to cover all costs as may arise for the period of stay of the alien within the territory of the Republic of Bulgaria;
7. proof of possession of sufficient funds to cover the costs of leaving the country, or a ticket and, in the case of entry by means of a motor vehicle operated by the person, a minimum amount of EUR 100 or the equivalent of this amount in another freely convertible currency;
8. an insurance policy and a copy thereof, issued by an insurance company licensed to conduct insurance business within the territory of the European Union, with a minimum cover of EUR 30,000, covering all costs of repatriation and of emergency medical care and emergency hospital treatment for the period of stay.

(4) MULTIPLE ENTRY SHORT-STAY VISA

The applicants for a multiple entry short-stay visa shall present an insurance policy solely for the first planned visit.

The standard invitation, drawn up by a natural person for the issuing of a short-stay visa for the purpose of a private visit by an alien to the Republic of Bulgaria, shall be drawn up in a standard form according to Annex 3 hereto, shall be certified by a notary, and by the aliens' administrative control authorities, upon presentation of the following documents:

1. a declaration of property status of the inviting party;
2. a certificate of income, issued by the employer of the inviting party, or a copy of a tax return referred to in Article 50 of the Income Taxes on Natural Persons Act for the last preceding year, bearing an incoming reference number from the competent National Revenue Agency territorial directorate.

A standard invitation by a natural or legal person engaged in a business under the Commerce Act for the issuing of a short-stay visa for the purpose of business relations shall be drawn up in a standard form according to Annex 4 hereto, shall be signed and stamped by the inviting party, shall be certified by a notary and by the aliens administrative control services, upon presentation of the following documents:

1. a certificate of current status of the legal/natural person, issued by the Registry Agency according to the procedure established by the Commercial Register Act (maximum period of validity: 3 months);
2. a copy of the tax return of the inviting party for the last preceding year, bearing an incoming reference number from the competent National Revenue Agency territorial directorate.

A standard invitation by a legal person registered under the Not-for-Profit Legal Entities Act for the issuing of a short-stay visa for the purpose of business relations shall be drawn up in a standard form according to Annex 5 hereto, shall be signed and stamped by the inviting party, shall be certified by a notary and by the aliens administrative control services, upon presentation of the following documents:

1. a certificate of current status of the legal person, issued by the competent district court (maximum period of validity: 3 months);
2. a copy of a certificate of registration at the National Revenue Agency territorial directorate exercising competence over the seat of the legal person.

A standard invitation by a trade representation office of a non-resident legal person, registered under Article 24 of the Investment Promotion Act, for the issuing of a short-stay visa for the purpose of business relations shall be drawn up in a standard form according to Annex 6 hereto, shall be signed and stamped by the inviting party, shall be certified by a notary and by the aliens administrative control services, upon presentation of the following documents:

1. a certificate of current status of the trade representation office, issued by the Bulgarian Chamber of Commerce and Industry (maximum period of validity: 3 months);
2. a copy of a certificate of registration at the competent National Revenue Agency territorial directorate.

Upon submission of an application for a visa issued at the border, the following shall be presented:

1. a foreign-travel document issued in good and due form;
2. a photocopy of the pages of the foreign-travel document containing the personal data and the visas affixed and/or a photocopy of the residence permits held;
3. documents supporting the visa application;
4. proof of possession of means of subsistence for the period of stay within the territory of the Republic of Bulgaria, of accommodation, and of guaranteed means of transport;
5. an insurance policy and a copy thereof, issued by an insurance company licensed to carry on insurance business within the territory of the European Union, with a minimum cover of EUR 30,000, covering all costs of repatriation and of emergency medical care and emergency hospital treatment for the period of stay.

Upon submission of an application for a long-stay visa, the applicant shall present:

1. a visa application, completed in duplicate;
2. a foreign-travel document issued in good and due form;
3. two copies of the pages of the foreign-travel document containing the personal data and the visas affixed and/or a photocopy of the residence permits held;
4. two recent colour photographs, passport size;
5. originals of documents and two sets of copies thereof, supporting the request for a long-stay visa according to the procedure established by the Aliens in the Republic of Bulgaria Act and the Regulations for Application of the said Act, and proving possession of sufficient funds to cover the subsistence and accommodation costs;
6. an insurance policy and a copy thereof, issued by an insurance company licensed to carry on insurance business within the territory of the European Union, with a minimum cover of

EUR 30,000, covering all costs of repatriation and of emergency medical care and emergency hospital treatment for the period of stay as specified in the visa.

THE FOLLOWING SHALL BE EXEMPT FROM THE OBLIGATION TO PRESENT PROOF OF GUARANTEED SUBSISTENCE, ACCOMMODATION AND TRANSPORT:

1. the family members or the members of the household of any nationals of Member States of the European Union, the European Economic Area, and the Swiss Confederation;
2. the persons applying for a long-stay visa for the purpose of family reunification in connection with refugee status or asylum granted in the Republic of Bulgaria: on the basis of a written decision by the State Agency for Refugees with the Council of Ministers;
3. the holders of diplomatic and official passports.

THE FOLLOWING SHALL BE EXEMPT FROM THE OBLIGATION TO PRESENT AN INSURANCE POLICY:

1. the holders of diplomatic and official passports;
2. sailors who meet the criteria under International Labour Organisation Convention No. 108, where submitting an application for a transit visa at the border;
3. persons who, considering their social or official status, can be presumed to be insured or to be able to meet unsponsored any costs arising from unforeseen circumstances.

Annex 3 to Article 16 (3)

Region:

Reg. No.:

Date:

Migration Regional Unit, Ministry of Interior, Town of: Official:

Signature

STANDARD INVITATION for an Alien's Private Visit to the Republic of Bulgaria			
On behalf of:		Personal No.	
(names as in identity document)			
Citizen of of:			
Date and place of birth:			
(country, region, municipality, settlement)			
Permanent address:			
(region, municipality, settlement)			
Residence:			
Municipality, town/village		housing estate	
No.	Blvd./St.	Block	Entr. Fl. Apt.
Identity document	1.	Passport of Citizen of the Republic of Bulgaria or Identity Card	Home telephone:
	2.	Passport	Series.....No.....
	3.	Alien's Identity Certificate	Issued on by.....
			Date of expiry:
I DO HEREBY DECLARE that I can provide accommodation and financial means for a period of days from to to the foreign national:			
Names as in document referred to in Article 8 (1) of the Aliens in the Republic of Bulgaria Act:			
Citizen of:			
Date and place of birth:			
(country, settlement)			
Residence: country settlement			
address:			
with whom I am/I am not in a family relationship			
(specify type of family relationship)			
The alien is accompanied by:			
1. Spouse (names as in passport)			
Citizen of:			
Date and place of birth:			
(country, settlement)			
Residence: country settlement			
Address:			
2. Children under 18:			
(name, date of birth, sex)			

Reverse of Annex 3

I will provide accommodation to the visitors at the following address:	
which I own/rent. The premises are of an area of sq m, consisting of	
..... rooms and are currently occupied by: myself, spouse, children and others	
I AM AWARE that:	
1. Within 48 hours of the date of entry into the country, I am obligated to register the residence of the aliens invited by me at the address stated above, presenting the present statement.	
2. Any costs as my invitees may incur additionally in connection with their stay in the Republic of Bulgaria and their return to their country of residence (transport, medical treatment, compensations for damage inflicted etc.) will be borne by me according to Article 45 of the Aliens in the Republic of Bulgaria Act.	
3. The competent employees of the Ministry of Interior and the relevant officials of the local administrations may conduct checks to establish the truthfulness of the data stated by me.	
4. I hereby grant my consent according to Article 4 of the Personal Data Protection Act that the data entered in this invitation, as well as the documents enclosed therewith, may be made available to competent authorities of the Republic of Bulgaria and be processed in connection with this invitation.	
5. For stating untrue data, I incur criminal liability under Article 313 of the Criminal Code..	
Date:	Declarant:
Town/Village	Manual signature
Chief of Migration Regional Unit:	NOTARIZATION:
(city)	
or official authorized thereby,	
(forename, surname)	
I CERTIFY that the data stated in the statement regarding the declarant's residence and housing conditions are true.	
Signature:	
L.S.	
Fee paid under the Rate Schedule of Local Fees under the Local Taxes and Fees Act	
Receipt No.	
Date	
1. The Standard Invitation must be typed.	
2. After entering the particulars of the accompanying persons, cross the empty boxes by a single diagonal line.	
3. Настоящият документ е личен и следва да се съхранява от лицето по време на гостуването му в Република България. Всяка поправка прави документа невалиден.	
Настоящий документ является личным и владелец должен хранить его в течении своего пребывания в Республике Болгарии. Любая поправка делает документ недействительным.	
This is personal document and any person should keep it during his visit in the Republic of Bulgaria. Any correction will make the document invalid.	
C'est un document personnel et la personne est oblige de le garder lors de sa visite en Republique de Bulgarie. Chaque correction fait le document invalide.	
El presente documento es personal y tiene que ser guardado por el portador durante su visita en la Republica de Bulgaria. Cada correccion hace el documento invalido.	

Region:

Reg. No.:

Date:

Migration Regional Unit, Ministry of Interior, Town of: Official:

Signature

STANDARD INVITATION			
by a Natural or Legal Person Engaged in Business Activity under the Commerce Act for an Alien's Business Trip to the Republic of Bulgaria			
PARTICULARS OF THE BULGARIAN MERCHANT			
Type and business name of merchant: Sole Trader, Single-Member Limited Liability Company, Limited Liability Company, Joint-stock Company			
Registered office		Region, municipality, settlement	
Address			
Settlement, No., street, block, entrance, apartment			
Telephone	fax	telex	
Represented by:		Personal No.	
Names as in passport and position		Alien Personal No.	
(applicable to aliens) citizenship:			
I DO HEREBY DECLARE that I can provide for the schedule, the stay and the accommodation for a period of days (up to 90 days) from to of the persons listed below, with whom I am in business relations.			
PARTICULARS OF INVITEE			
Names as in passport:			
Citizen of:		Date of birth:	
Representative of:			
Type and business name of merchant: Sole Trader, Single-Member Limited Liability Company, Limited Liability Company, Joint-stock Company, Limited Partnership			
Registered office			
Country		district, state, province etc.	
Address			
Settlement		No., street, block, entrance, apartment	
Telephone	fax	telex	
The alien is accompanied by:			
Family members, secretary, driver, interpreter and other support personnel			
No	Names as in passport	Citizen of	Date of birth

Reverse of Annex 4 to Article 16 (4)

I am aware that:

1. Within 48 hours of the date of entry into the country, I am obligated to register the residence of the aliens invited by me, presenting the present statement, unless they are staying at a hotel.
2. Any costs as my invitees may incur additionally in connection with their stay in the Republic of Bulgaria and their return to their country of residence (including transport, medical treatment, compensations for damage inflicted etc.) will be borne by me.
3. For stating untrue data, I incur criminal liability under Article 313 of the Criminal Code.

Date:

DECLARANT:

(sign and enter in your own hand the names of person
entered into Commercial Register)

NOTES: After completing the list of accompanying persons, cross the empty boxes by a single diagonal line.

Prepare the present document in triplicate.

Настоящият документ е личен и следва да се съхранява от лицето по време на гостуването му в Република България. Всяка поправка прави документа невалиден.

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Region:

Reg. No.:

Date:

Migration Regional Unit, Ministry of Interior, Town of:

Official:

Signature

STANDARD INVITATION			
by a Legal Person Registered under the Not-for-Profit Legal Entities Act for an Alien's Business Trip to the Republic of Bulgaria			
PARTICULARS OF THE BULGARIAN MERCHANT			
Type and business name of merchant:			
Sole Trader, Single-Member Limited Liability Company, Limited Liability Company, Joint-stock Com			
Registered office		Region, municipality, settlement	
Address			
		Settlement, No., street, block, entrance, apartment	
Telephone	fax	telex	
Represented by:		Personal No.	
Names as in passport and position		Alien Personal No.	
(applicable to aliens) citizenship:			
I DO HEREBY DECLARE that I can provide for the schedule, the stay and the accommodation for a period of days (up to 90 days) from to of the persons listed below, with whom I am in business relations.			
PARTICULARS OF INVITEE			
Names as in passport:			
Citizen of:		Date of birth:	
Representative of:			
Type and business name of merchant: Sole Trader, Single-Member Limited Liability Company, Limited Liability Company, Joint-stock Company, Limited Partnership			
Registered office		Country district, state, province etc.	
Address			
Settlement		No., street, block, entrance, apartment	
Telephone	fax	telex	
The alien is accompanied by:			
Family members, secretary, driver, interpreter and other support personnel			
No	Names as in passport	Citizen of	Date of birth

Reverse of Annex 5 to Article 16 (5)

I am aware that:

1. Within 48 hours of the date of entry into the country, I am obligated to register the residence of the aliens invited by me, presenting the present statement, unless they are staying at a hotel.
2. Any costs as my invitees may incur additionally in connection with their stay in the Republic of Bulgaria and their return to their country of residence (including transport, medical treatment, compensations for damage inflicted etc.) will be borne by me.
3. For stating untrue data, I incur criminal liability under Article 313 of the Criminal Code.

Date:

DECLARANT:

(sign and enter in your own hand the names of person
entered into Register of Legal Entities
at Ministry of Justice)

NOTES: After completing the list of accompanying persons, cross the empty boxes by a single diagonal line. Prepare the present document in triplicate.

Настоящият документ е личен и следва да се съхранява от лицето по време на гостуването му в Република България. Всяка поправка прави документа невалиден.

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Annex 6 to Article 16 (6)

Region:

Reg. No.:

Date:

Migration Regional Unit, Ministry of Interior, Town of:.....

Official:

Signature

STANDARD INVITATION			
by a Trade Representation Office of a Non-resident Legal Person, Registered under Article 24 of the Investment promotion Act, for an Alien's Business Trip to the Republic of Bulgaria			
PARTICULARS OF THE TRADE REPRESENTATION OFFICE			
Business name of trade representation office:			
Registered office		Region, municipality, settlement	
Address			
Settlement, No., street, block, entrance, apartment			
Telephone	fax	telex	
Represented by:		Personal No.	
Names as in passport and position		Alien Personal No.	
(applicable to aliens) citizenship:			
I DO HEREBY DECLARE that I can provide for the schedule, the stay and the accommodation for a period of days (up to 90 days) from to of the persons listed below, with whom I am in business relations.			
PARTICULARS OF INVITEE			
Names as in passport:			
Citizen of:		Date of birth:	
Representative of:			
Type and business name of merchant: Sole Trader, Single-Member Limited Liability Company, Limited Liability Company, Joint-stock Company Д			
Registered office			
Country		district, state, province etc.	
Address			
Settlement		No., street, block, entrance, apartment	
Telephone	fax	telex	
The alien is accompanied by:			
Family members, secretary, driver, interpreter and other support personnel			
No	Names as in passport	Citizen of	Date of birth

Reverse of Annex 6 to Article 16 (6)

I am aware that:

1. Within 48 hours of the date of entry into the country, I am obligated to register the residence of the aliens invited by me, presenting the present statement, unless they are staying at a hotel.
2. Any costs as my invitees may incur additionally in connection with their stay in the Republic of Bulgaria and their return to their country of residence (including transport, medical treatment, compensations for damage inflicted etc.) will be borne by me.
3. For stating untrue data, I incur criminal liability under Article 313 of the Criminal Code.

Date:

DECLARANT:

(signature of person

entered into Register of Bulgarian Chamber of Commerce and Industry)

After completing the list of accompanying persons, cross the empty boxes by a single diagonal line.

Prepare the present document in triplicate.

Настоящият документ е личен и следва да се съхранява от лицето по време на гостуването му в Република България. Всяка поправка прави документа невалиден.

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